

WIOA Professional Development & Technical Assistance Committee

DATE: February 8, 2018

TIME: 1:00 p.m. -3:30 p.m.

Workforce Technology Center - DORS

Room: Staff Library

Desired Meeting Outcomes:

- Overview of Maryland's Benchmarks of Success for Workforce Development
- Review the committee Draft Charter
- Review the role of the committee in the BoS
- Set the meeting schedule

| What | When |
|---|-------------------|
| Introductions and Welcome | 1:00 pm -1:10 pm |
| Review the Strategic, Goals and Benchmarks | 1:10 pm -2:00 pm |
| Review the committee Charter: Mission, Vision, Roles and Responsibilities | 2:00 pm -2:45 pm |
| Presentation at Raising the Bar | 2:45 pm -3:15 pm |
| Set meeting schedule: frequency, location and time | 3:15 pm – 3:30 pm |

Note: